

# Standards Committee



## Eric Moore, Chair

Wednesday, April 13, 2016  
3:00 to 3:15 pm  
Public Health  
4041 North Central Avenue, Phoenix  
14<sup>th</sup> Floor, Training Room

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## Meeting Minutes

**Committee Members** *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT Debby Elliott                      AT Eric Moore                      AT Randall Furrow                      AT Gil Velez  
  
AB Bruce Weiss

### **Guests**

John Sapero                              Cynthia Trottier

### **Administrative Agent Staff**

Rose Conner

**Support Staff:** Claire Tyrpak

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### **Welcome, introductions and declarations of any conflicts-of-interest**

Eric Moore called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

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### **Determination of quorum**

Quorum was established with four of five members in attendance at approximately 3:05 p.m.

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### **Review of the meeting minutes and action items from prior meetings**

The committee silently reviewed summary minutes from the last meeting. No comments were voiced.

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### **Administrative Agent update**

No update was provided.

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### **Chair update**

No update was provided.

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MEETING MINUTES *continued*

**Review of and revisions to standards of care**

Eric Moore discussed a workgroup that met recently to discuss some revisions in for Medical Case and Non-Medical case management standards. The revisions were for qualifications for Medical Case Managers, Non-Medical Case Managers and Case Management Supervisors as follows:

1. Medical Case Managers will have a Bachelor’s Degree in a licensed field or 4 years of experience
2. Non-Medical Case managers will have a Bachelor’s Degree in a licensed field or 3 years of experience
3. Case Management Supervisors will have a Master’s Degree in Social Work or comparable human service field and minimum 2 years of experience in direct service or case management **OR** Bachelor’s Degree in Social Work or comparable human service field and minimum of 4 years of experience in direct service or case management.

<b>Motion</b>	Gil Velez moved to approve the revised MCM and NMCM revisions and send to the Council for final approval. Randall Furrow seconded.	
<b>Vote</b>	Debby Elliott, Randall Furrow, Gil Velez	<b>In Favor</b>
	None	<b>Abstentions</b>
	None	<b>Not in Favor</b>
<b>Discussion</b>	<b>None</b>	
<b>Conclusion</b>	The motion passed.	

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**Current events summaries**

Debby Elliott thanked the Committee for moving the location as they had a large training at their offices.

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**Call to the public**

No comments were voiced.

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**Adjourn**

The meeting adjourned at approximately 3:15 p.m.