

# Planning Council



**John Sapero, Chair**

Saturday, July 23, 2016  
8:30 am – 12:30 pm  
Southwest Center for HIV/AIDS  
1101 North Central  
Phoenix, AZ 85004

301 West Jefferson Street  
Suite 3200 • Phoenix, AZ 85003  
(602) 506-6321 phone  
(602) 506-6300 fax  
PlanningCouncil@mail.maricopa.gov

## Meeting Minutes

### **Committee Members - AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence**

AT	David Aguirre	AT	Cindy Alvarez	AT	Carmen Batista	EX	Ken Bethel
AT	Jennifer Bullock	EX	Debby Elliott	AT	Penny Ellis	AT	Randall Furrow
AT	David Garcia	AT	David Garrett	AT	Jonathan Harris	AT	Abdul Hasan
AT	Anthony Holscher	EX	Dan Lindell	EX	Eric Moore	EX	Tony Navarette
AT	John Sapero	AT	Michael Slim	AB	Felicia Starks	AT	Edward Tisdale
AT	Cheri Tomlinson	AT	Cynthia Trottier	AT	Gil Velez		

### **Administrative Agent Staff & Support Team**

AT	Evelyn Bester	AT	Chavon Boston	AT	Rose Conner	AT	Alaina Rinne
AT	Victoria Jaquez	EX	Kaila Johnson	AT	Jeremy Hyvarinen		

### **Guests**

Julie Young	Mike Sparaco	Fernando Ozuna	Delores Young
Gregory Saggs	Jane Wixted	Nicole Vandrovee	Jessica Fotinos

### **Welcome, introductions and declarations of any conflicts-of-interest**

John Sapero called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

### **Determination of quorum**

John Sapero determined quorum at 8:42am with 19 of 24 members.

### **Administrative Agent Update**

Rose Connor discussed and reviewed all the categories presented at Data Session on Thursday, July 21, 2016. She asked the Council, if they after having time to consider the funding presented had any questions. In addition, Rose Conner reminded the Council to complete and return their voting registration forms from their packets.

## **MEETING MINUTES** *continued*

### **Chair Update**

John Sapero expressed thanks to all the participants for the continued dedication and attendance. He pointed out all the housekeeping items and reminded members to sign-in at desk just outside the entry. John outlined and reminded the members of the Guiding Principles to reference as they make their final funding allocation decisions.

John stated a PC member has requested the results of PSRA meeting be posted on the Ryan White Planning Council website for convenience to not only the PC members but also the general public.

### **Review of the minutes and action items from the previous meeting**

The committee recommended the approval of July 9, 2016 Planning Council meeting minutes. No comments were voiced.

### **Data Review**

Rose Conner reviewed and updated all the categories and services outlined in the PS July 21, 2016 PSRA Data Review. Specific questions regarding the funding allocations for providing program care and services in substance abuse were addressed. After a brief discussion, Rose reported specific measures are being taken under the recommendations of HRSA to conduct a needs assessment. Rose also noted, in the past, substance abuse has been identified with the service category of mental illness. Rose will report accordingly any new and/or continued developments in this process.

### **GY 2017 Priority Setting and Resource Allocation Review**

John Sapero provided an overview of the process to be used during the decision-making session to determine allocations for the GY 2017 event. He also provided an overview of the process of facilitating the determination of each funding scenario.

### **Review of the minutes and action items from the previous meeting**

The committee re-tabled the approval of July 9<sup>th</sup> Planning Council meeting minutes.

### **Current Event Summaries**

John Sapero reports the great success he has had thus far with the partnering with Aunt Rita's on the various ways of raising awareness through media efforts.

Rose Conner reports the three 2016 NACO awards presented to the Ryan White Programs. They are: Improved Notification of HIV Diagnosis to Jail Patients and Partners, Ryan White New Provider Staff Checklist and Onboarding Process, Planning Council Leadership Academy

Carmen Bastia introduced RWPB their new Quality Manager, Nicole Vandrovec.

### **Call to the public**

No comments were voiced.

### **Adjourn**

The meeting adjourned at approximately 12:00pm.