

Planning Council



John Sapero, Chair

Thursday, July 21, 2016
5:00 – 8:00 pm
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
Ground Floor

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Meeting Minutes

Committee Members - AT: Attended ABt: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence

AT	David Aguirre	AT	Cindy Alvarez	AT	Carmen Batista	EX	Ken Bethel
AT	Jennifer Bullock	AT	Debby Elliott	AT	Penny Ellis	AT	Randall Furrow
AT	David Garcia	AT	David Garrett	AT	Jonathan Harris	AT	Abdul Hasan
AT	Anthony Holscher	EX	Dan Lindell	EX	Eric Moore	EX	Tony Navarette
AT	John Sapero	AT	Michael Slim	AB	Felicia Starks	AT	Edward Tisdale
AT	Cheri Tomlinson	AT	Cynthia Trottier	AB	Gil Velez	AT	Gregg Scaggs

Administrative Agent Staff

AT	Evelyn Bester	AT	Chavon Boston	AT	Chris Bradley	AT	Rose Conner
AT	Victoria Jaquez	EX	Kaila Johnson	AT	Jeremy Hyvarinen	AT	Alaina Rinne

Guests

Delores Young	Jessica Fotinos	Julie Young	Tanya Kunnappilly
Jessica Fit	Maclovia Morales	Fernando Ozuna	Shane Sangster
Jane Wixted	Cecilia Dennis	Nicole Vanderovec	

Welcome, introductions and declarations of any conflicts-of-interest

Planning Council Chair, John Sapero, called the meeting to order and welcomed all attendees. Everyone introduced him/herself and declared any conflicts-of-interest

Determination of quorum

John Sapero determined quorum with 14 of 25 members at 5:00pm.

Review of the minutes and action items from the prior meeting

In the interest of time and to ensure an adequate amount of time allowed for review & questions regarding the data presentation of GY 2017 Priority Setting and Resource Allocations, John tabled this agenda item until the next meeting.

MEETING MINUTES *continued*

Chair Update

John provided an update on the development of the statewide integrated plan, including the engagement of hundreds of consumers and stakeholders to inform the planning process. He encouraged everyone in attendance to promote community participation in Council activities, and asked Planning Council members to remain mindful that each person represents a part of the HIV community. If members of that community can't attend a meeting, Council members need to be the voice for these people.

Review of New Security Procedures for Planning Council Meetings

John summarized the new procedural process of staffing security at PC meetings provided by Maricopa County. Maricopa County conducted review & evaluation of the PC meeting location and protocol. After their review, Maricopa County recommended each PC meeting have a security-officer staffed for the sole purposes of safety. As a safety measure, the location has been moved to the 1st floor conference room from the 3rd floor. The security officer will ensure sign-in of each member upon entry.

Membership approvals

John provided an update on the requirement of a signature with voting by ballot identified by Maricopa County attorney. TEAM presented five new prospective members to be presented to the Maricopa County Board of Supervisors. Each individual present provided an introduction and statement for their reason for joining the Planning Council. The five prospective committee members to be voted on are

- Jessica Fotinos-Provider/SWC
- John Welch- Provider/SWC
- Delores Young-Community member
- Fernando Ozuna-Provider/Terrors
- Delbert Chavis-Community member

MOTION: Carmen Batista moved to approve the memberships, Debbie Elliot seconded

DISCUSSION: None

OUTCOME: The motion passed.

Administrative Agent Update

Rose Conner tabled the "Administrative Agent Update" agenda item until the next meeting in the interest of time to ensure adequate time for the data session presentations.

Review of Planning Council Reimbursement Procedures

Rose provided a review and update for Planning Council reimbursement procedures.

Renewal of Conflict of Interest and Code of Conduct

John requested all Planning Council members to sign both the conflict of interest and code of conduct forms required yearly.

Data Presentation: GY 2017 Priority Setting and Resource Allocations

Representatives of Ryan White Parts A through D and Prevention presented data for the Planning Council's review.

- Part B – Carmen Batista presented RWPB data relevant to the PC PSRA process.
- Part C/D – Cheri Tomlinson presented RWPC and RWPD data relevant to the PC PSRA process.

MEETING MINUTES *continued*

- AHCCCS – Penny Ellis presented information from AHCCCS that is relevant to the PC PSRA process. Penny reported that the Governor’s AHCCCS program was submitted but not finalized. Finalization should occur by September. This program would have a monthly co-payment of \$25 to adults with premiums is being negotiated. This process is still in the process of being approved. Once approved, the final implementation may occur in September, October of 2016.
- HIV Prevention – John Sapero presented HIV Prevention data and information that is relevant to the PC PSRA process. John shared local and national statics on the diagnosis and disparities facing HIV/AIDS population. Not only throughout Maricopa County, but state and nationwide, the focus for our programs, providers, and consumers is prevention and keeping people, clients engaged in care and in-care and not transmitting the virus. Various ways of awareness are being through media efforts with great success
- RWPA – Rose Conner presented RWPA data and recommendations relevant to the PSRA process.

Review of GY 2017 Priority Setting and Resource Allocation (PSRA) dates and procedures

John provided an overview of the process for the PSRA session on Saturday. At the beginning there will be a quick review of all the data provided tonight and a time for general discussion and questions. Next, the Planning Council will move into the priority setting and resource allocation for GY 2017 based on level funding and/or recommendations by the Administrative Agent. A motion and vote will be required to approve the proposed allocation to include as part of the grant application request for 2017.

Update: Other Ryan White programs

No additional updates provided

Current Event Summaries

No comments were voiced

Call to the public

Rose Conner provided information on three RWPA awards received by the National Association of Counties (NACo), particularly, highlighting the RWPA Planning Council Leadership Academy award. The other awards were for the AAs New Provider OnBoarding Process and the Jail Project to Improve Notification of New HIV Diagnosis.

Adjourn

The meeting adjourned at approximately 8:00pm