

# Planning Council



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## Randall Furrow, Chair

Thursday, January 14, 2016  
5:00 – 6:30 pm  
Area Agency on Aging/Care Directions  
1366 East Thomas Road, Phoenix  
3<sup>rd</sup> Floor, Room 304

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## Meeting Minutes

### Committee Members

#### Attended:

Abdul Hasan	John Sapero	David Aguirre	Edward Tisdale
Eric Moore	Gil Velez	Jimmy Borders	Jennifer Bullock
Debby Elliott	Randall Furrow	Ken Bethel	Michael Slim
Cindy Quenneville	David Garcia	Cynthia Trottier	Dan Lindell
Cindy Alvarez	Penny Ellis		

#### Excused:

Steven Gallardo	Cheri Tomlinson	Jonathan Harris	Bruce Weiss
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#### Absent:

James Pennington	Timothy Jeralds
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#### Guests

Anthony Holscher	Darwin Gunderson	Calicia White	Carmen Batista
Tanya Kunnappilly	Jane Wixted		

#### Administrative Agent Staff:

AT Rose Conner	AT Alaina Rinne	AT Chavon Boston	EX Kaila Johnson
AT Jeremy Hyvarinen	AT Victoria Jaquez	AB Julie Rudnick	AT Evelyn Bester

**Support Staff:** EX Claire Tyrpak

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### Welcome, introductions and declarations of any conflicts-of-interest

Planning Council Chair Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

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### Determination of quorum

Randall Furrow determined that quorum was established with 15 of 24 members at approximately 5:06 pm.

## **MEETING MINUTES** *continued*

### **Review of the minutes and action items from the previous meeting**

The committee silently reviewed the minutes from the previous Planning Council meeting. No comments were voiced.

**MOTION:** David Aguirre moved to approve the minutes. Jennifer Bullock seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Chair Update**

Randall Furrow asked Eric Moore to discuss a topic that was discussed in the recent Rules Committee meeting.

Eric Moore provided an overview of the Rules Committee's efforts to review and revise the Planning Councils Bylaws. Eric related that there was discussion about the need to continue to allow alternates for PC members. Eric asked for feedback about continuing to allow members to have alternates.

Debby Elliott and Randall Furrow expressed desire to keep alternates, due to potential quorum issues. Abdul Hassan discussed his experience being an alternate as a positive experience. There was general discussion regarding the role of an alternate, and how other planning councils utilized this position. Eric Moore extended the invitation to other Council members to come to the next Rules Committee meeting to be held Wednesday, February 10 at 3pm.

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### **Administrative Agent Update**

Rose Conner reviewed the Part A Allocations Report provided in the meeting folders.

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### **Reallocations**

Rose Conner gave an update on the allocations that were done in December from the Planning Council's authorization to move funds between support to support and core to core up to \$100,000.

### **Directive re: Rapid Reallocations**

Rose Conner also asked for end-of-year Rapid Reallocations Authority, the ability to reallocate up to 10% of any service category's funding.

**MOTION:** Gil Velez moved to approve rapid reallocation authority. Jennifer Bullock seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

### **Directive re: Carryover Request**

Rose Conner provided an overview of the carryover process. The preliminary carryover request was submitted by the December 30 deadline. Rose reviewed the report with the Council. The carryover request for Part A funds was in the amount of \$278,082 and would be directed to Outpatient/Ambulatory Primary Medical Care. The carryover request for Minority AIDS Initiative (MAI) funds was in the amount of \$73,087 and Rose proposed that this funding be allocated to Psychosocial Services in 2016.

## **MEETING MINUTES** *continued*

**MOTION:** Ken Bethel moved to approve the carryover request. Cynthia Trottier seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

### **Directive re: Health Insurance Premiums and Cost Sharing Assistance (HIPCSA)**

Rose Conner discussed that health plan deductible costs had increased from \$3000 to \$4000 for most of the Marketplace Health Plans selected by the RWPA eligible clients in 2016. Rose discussed how this increase in deductible costs could impact both clients and the program, and stated that the AA would monitor the expenditures closely over the next six months to determine if additional funds may be needed later in the year. Cindy Quenneville asked for clarification on deductible amounts. Rose provided an overview of how deductibles are covered for Part A clients.

**MOTION:** Eric Moore moved to approve increasing the deductible amount from \$3,000 to \$4,000. Cindy Quenneville seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

### **Directive re: HRSA Technical Assistance Request on Home Health Care Services**

Rose Conner shared a draft letter to submit to HRSA requesting technical assistance to determine whether the Part A program could provide clients with assistance obtaining durable medical equipment under the Home Health Care service category. Rose requested that the Planning Council approve the request prior to submission.

Edward Tisdale asked about the demand for the service. Rose related there wasn't a high demand, but that as more clients are being discharged to home and receive home based services, there is a need for durable medical equipment, and the copays and deductibles are often a burden on the client. Rose also identified that there is an identified need to screen clients for sleep apnea, but if the program cannot assist with the deductible for the sleep apnea device, the clients may not be able to cover the deductible and may not follow through with necessary treatment. Dan Lindell asked if Part A would be a primary payer. Rose responded that Part A would cover only the client's deductibles for any durable medical equipment.

**MOTION:** John Sapero moved to approve submitting this request for TA to HRSA. Jimmy Borders seconded the motion.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Guiding Principles**

Rose Conner relayed that the Community Health Planning and Strategies (CHPS) Committee will review the Guiding Principles for Priority Setting Resource Allocations (PSRA) at the Feb. 4 meeting and will send recommendations to the Planning Council for the February Planning Council meeting. Once the Guiding Principles are established for 2016, the Administrative Agent will develop recommendations for any necessary decreases in funding after the final grant award for 2106 is received. Rose Conner mentioned that the CHPS Committee Chair encouraged other Planning Council members to attend the next CHPS committee meeting in February to be a part of this important discussion on the Guiding Principles.

## **MEETING MINUTES** *continued*

Rose also mentioned that the CHPS Committee had requested that additional data analysis be conducted on the data gathered during the 2016 Statewide Needs Assessment. Once this additional data analysis is completed, the CHPS Committee will review the Needs Assessment during the February 4 CHPS meeting, and will forward recommendations to the Planning Council that will be used to inform the Statewide Integrated Plan.

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### **Membership Approvals**

David Aguirre, on behalf of the TEAM committee, recommended two people to be voted on for Planning Council membership. The two candidates are: Anthony Holscher and Tony Navarrete.

**MOTION:** Jennifer Bullock moved to vote by secret ballot for the appointments. Gil Velez seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

Later in the meeting, Randall Furrow announced that both applicants were approved for submission to the Maricopa County Board of Supervisors for membership approval.

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### **EIHA update**

Jeremy Hyvarinen provided an overview of EIHA services offered in the Phoenix EMA, as well as goals and outcomes established by the Part A program.

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### **Executive Committee Elections**

Randall Furrow discussed that the terms of the current Executive Committee members would end on February 29, 2016. Additionally, Randall Furrow has reached the end of the term limit to serve as chair.

Randall reviewed the openings for Executive Committee positions. Randall stated that the following individuals have already self-nominated for the following positions:

Community Representatives: Abdul Hassan and Jennifer Bullock

Positive Community Representatives: Ken Bethel

In fact these individuals had self-nominated for the opposite positions in November: Jennifer Bullock and Abdul Hassan for Positive Community Representatives and Ken Bethel for Community Representative. The record should reflect the original self-nominations as such.

Cynthia Trottier self-nominated for Community representative.

Jennifer Bullock nominated Randall Furrow for Vice Chair and David Aguirre for Chair. Both Randall and David accepted the nominations.

Debbie Elliott asked if more nominations could be sent in by email prior to the next planning council meeting. Randall Furrow confirmed that people could email if there are any other nominations prior to the next Planning Council meeting.

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### **ACA update**

Rose Conner stated that ACA Open Enrollment for 2016 is closing. All providers have been supportive in assisting clients to enroll in new health plans. Many of these clients were required to transition to new

## **MEETING MINUTES** *continued*

health plans after Meritus ceased operations on December 31. As of the meeting, 348 clients have been reenrolled in ACA plans for 2016 and have had their premiums paid for by Part B. All of the grantees are working together to get the last few clients enrolled before the end of open enrollment. Rose Conner thanked all of the Ryan White Parts for their collaboration in getting clients enrolled in the very short timeframe since open enrollment.

Jimmy Borders with Ryan White Part B provided an overview of ADAP enrollments/re-enrollments. Eric Moore discussed Ryan White Part C and D enrollment numbers. Rose Conner talked about the Essential Community Provider (ECP) list. Rose mentioned that all ACA health plans are required to contract with an ECP and that Ryan White is one of the essential community provider requirements. The RWPA and ADHS RWPB program have petitioned to have corrections made to this list to ensure that the Arizona providers listed as Ryan White providers are correct.

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### **Needs Assessment Update**

Rose Conner provided an overview of the recently completed Statewide Needs Assessment. The CHPS committee reviewed the initial report and requested additional analysis of the data. This would require additional contracted services. Rose Conner is requesting Planning Council make a motion to approve additional funding to have the data stratified.

**MOTION:** Eric Moore moved to approve additional funds for the contractor to complete the additional requested data analysis. Debby Elliott seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Update: Other Ryan White programs**

Part B: Jimmy provided ADAP and ACA numbers.

Part C&D: Eric Moore discussed that Part C received a partial grant award. Part D is working on a noncompeting continuation and looking to apply for one time supplemental funding for educational videos.

Prevention: John Sapero discussed that they received 25 percent of their award so are adjusting their budget. This does impact PrEP activities but they have partnerships to work on this issue. Their media campaign has been going very well in the first three months.

AHCCCS: Provided current numbers on enrollment. There are currently 1.8 million members enrolled in AHCCCS and they are currently doing a huge mailing to all clients for their 1095B forms.

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### **Current Event Summaries**

Dan Lindell discussed that Avella Pharmacy has been awarded a five year contract to be the ADAP Pharmacy. Carmen Batista highlighted the HIV Prevention Program's media campaign in the New York Times.

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### **Call to the Public**

No comments were voiced.

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### **Adjourn**

The meeting adjourned at approximately 6:35pm.