

# Planning Council



## Randall Furrow, Chair

Thursday, July 11, 2013  
5:00 pm to 6:30 pm  
Area Agency on Aging/Care Directions  
1366 East Thomas Road, Phoenix  
3<sup>rd</sup> Floor, Room 304

301 West Jefferson  
Suite 3200 • Phoenix, AZ 85012-3329  
(602) 506-6321 phone  
(602) 506-6300 fax  
PlanningCouncil@mail.maricopa.gov

## Meeting Minutes

### In Attendance

**Committee Members** *AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence*

AB	Abdul Hasan	AT	Andrea Norman	AT	Brian Arey	AT	Carla Chee
AT	Cheri Tomlinson	AT	Cynthia Trottier	EX	Dan Lindell	EX	David Aguirre
AT	Debby Elliott	AT	Deborah Frusciano	EX	Eric Moore	AT	Jonathan Harris
AT	Jennifer Bullock	AB	Edward Tisdale	AT	Keith Thompson	AT	Ken Bethel
AB	Kimberly Yellow Robe	AB	Lucio Amado	ALT	Edward Ornelas for Maclovia Morales	EX	Mary Rose Wilcox
AB	Norman Wagner	AT	Penny Ellis	AT	Randall Furrow		
AB	Rebecca Barnett	AT	Robert Solis				

### Guests

Len Stewart	John Lick	Jimmy Borders	Lisa Fuentes
Gregory Scaggs	Darwin Gunderson		

### Administrative Agent Staff

AT	Rose Conner	AT	Kenneth Leighton-Boster	EX	Carmen Batista	EX	Chantie Wingo
AT	Edd Welsh	AT	Georgina Lowe	EX	Victoria Jaquez		

**Support Staff:** Claire Tyrpak

### **Welcome, introductions and declarations of any conflicts of interest**

Planning Council Chair Randall Furrow called the meeting to order and welcomed the attendees. All meeting participants introduced themselves and declared any conflicts-of-interest.

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### **Determination of quorum**

Randall Furrow determined that quorum was established with 14 of 25 members at 5:17 pm.

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### **Review of the minutes and action items from the previous meeting**

The committee silently reviewed the minutes from the last Planning Council meeting.

Andrea Norman noticed once again the name of their interim Executive Director should be spelled "Volkmar".

**MOTION:** Keith Thompson moved to approve the minutes with changes. Robert Solis seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Chair update**

The chairman announced that the data session will be Thursday, August 8 from 5 pm until 8 pm. The PSRA will be Saturday, August 24, with breakfast at 8 am, and the meeting starting at 8:30 am until 3 pm.

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### **Membership approvals**

Randall Furrow presented Gregg Scaggs for appointment as an alternate for Brian Arey to the Planning Council. Greg was allowed time to provide comments.

**MOTION:** Andrea Norman moved to vote on the appointment by secret ballot. Ken Bethel seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

After a discussion with Keith Thompson, chair of the Rules Committee, a revote will be conducted at the next meeting in August, due to the question of affiliation. The chair will speak with the project officer for clarification.

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### **Administrative agent update**

Rose Conner discussed the following:

- Drawdown is officially over
  - Part A program has a new program officer, Mark Pepler
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### **Allocations update**

Rose discussed:

- The July allocations report and the recommended revised PSRA allocation table that reflects the new grant award.

Changes to the April, 2013 mini-PSRA recommendations include:

- Decreasing Outpatient Ambulatory Medical Care allocation by \$40,000 due to PCIP enrollments in March-June that resulted in less than expected expenditures during the first quarter.
- Increase Part A Oral Health funding from \$872,316 to \$1,244,207 and designate all requested 2012 Part A carryover funds (\$282,953) to Oral Health when approval is received for a total of

\$1,527,160. Designate all requested 2012 MAI carryover funds (\$ 97,000) to Outpatient Ambulatory Medical Care.

- Increase Substance Abuse by \$40,000 due to increased utilization in the first quarter.

Requested action: The AA is recommending new allocations for 2013, based on the new award amounts.

**MOTION:** Jonathan Harris moved to accept the AA recommendations as presented. Robert Solis seconded.

**DISCUSSION:** Andrea stated that the new allocations continue to support the April mini-PSRA recommendation to cut \$40,000 from Nutritional Services. The provider will work with the AA and with ADAP to identify the best plan to implement these budget cuts in 2013. A brief discussion followed.

**OUTCOME:** The motion passed.

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#### **CHPS update**

Cheri Tomlinson, Rose Conner, and Andrea Norman discussed the four ACA workgroups:

- Identify workgroup: Part A, C, D and ADAP meet regularly to discuss how to ensure all clients are identified and screened for the ACA. ADAP is now on CareWare software, so everything is consolidated and on target with the plan.
- Inform workgroup: has finalized the list of materials, met with the printer/designer and are working on FAQs and tool kit instructions.
- Educate workgroup: has completed the “Top 10 Things” PowerPoint to be used to educate clients. It will also be put into a pamphlet. A draft timeline was been created. A “Top 10 Things” presentation has also been developed to train providers on the ACA. A website that focuses on providing information for providers has been developed. The website, developed by the CoverAZ Coalition, can be reviewed at <http://coveraz.org>.

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#### **Updates from Ryan White Parts B – D**

- Part B: Lisa Fuentes discussed the number of clients they have and the ADAP transition to CareWare.
- Part C: Cheri stated that they applied for a capacity building grant that would be announced in August.
- Part C & D: Cheri stated: 1. They had a call with their project officer to discuss the impact of the ACA on RW, 2. Eight states that have Medicaid 1115 Waivers will interviewed by HRSA on the impact of the ACA on Ryan White; Arizona may be one of the states involved in this project, 3. Billing practices are changing to ICD10 coding. There are questions about how CAREWare will be able to interface with billing systems when ICD10 coding begins.

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#### **Current events summaries**

No comments were voiced.

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#### **Call to the public**

No comments were voiced.

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#### **Adjourn**

The meeting adjourned at approximately at 6:12 pm.