

# Planning Council



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## Randall Furrow, Chair

Thursday, March 13, 2013  
5:00 pm to 6:30 pm  
Area Agency on Aging/Care Directions  
1366 East Thomas Road, Phoenix  
3<sup>rd</sup> Floor, Room 304

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## Meeting Minutes

### In Attendance

**Committee Members** *AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence*

EX	Abdul Hasan	EX	Andrea Norman	AT	Brian Arey	AT	Carla Chee
AT	Cheri Tomlinson	AT	Cynthia Trottier	AT	Dan Lindell	AT	David Aguirre
AT	Debby Elliott	ALT	Deborah Frusciano	AT	Eric Moore	AT	Jonathan Harris
AT	Jennifer Bullock	AT	Juan Carlos Perez	AT	Keith Thompson	AT	Ken Bethel
EX	Kimberly Yellow Robe	AT	Lucio Amado	EX	Maclovía Morales	EX	Mary Rose Wilcox
EX	Norman Wagner	AT	Penny Ellis	AT	Randall Furrow		
AT	Rebecca Barnett	AT	Robert Solis				

### Guests

John Sapero	Greg Scaggs	Rick Benuit
Ed Elleneer	Darwin Gunderson	Jennifer Davison
Chavon Boston	Bob England	
Christopher Bradley	Jimmy Borders	

### Administrative Agent Staff

AT	Rose Conner	AT	Kenneth Leighton-Boster	AT	Carmen Batista	AT	Chantie Wingo
EX	Edd Welsh	AT	Georgina Lowe	EX	Jared Vega	EX	Julie Young
AT	Jane Wixted	AT	Victoria Jaquez				

**Support Staff:** Victoria Jaquez and Chantie Wingo

## **MEETING MINUTES** *continued*

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### **Welcome, introductions and declarations of any conflicts-of-interest**

Planning Council Chair Randall Furrow called the meeting to order and welcomed the attendees and special guests Chris Bradley Director of Maricopa County Business Strategies & Health Care Programs, Dr. Bob England, Direct of Maricopa County Department Public Health, and John Sapero, Office Chief HIV Prevention Program Bureau of Tobacco and Chronic Disease with the Arizona Department of Health Services . All meeting participants introduced themselves and declared any conflicts-of-interest.

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### **Determination of quorum**

Randall Furrow determined that quorum was established with 15 of 26 members at 5:10 pm.

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### **Review of the minutes and action items from the prior meeting**

The committee silently reviewed the minutes from the last two planning council meetings December 13<sup>th</sup> and January 24<sup>th</sup>. No corrections were voiced.

December 13<sup>th</sup> Minutes

**MOTION:** Keith Thompson moved to approve the minutes as presented. Ken Bethel seconded

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

Thursday January 24<sup>th</sup> Minutes

**MOTION:** Keith Thompson moved to approve the minutes as presented. Ken Bethel seconded

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Chair Update**

Randall Furrow gave a special thank you to the Part A team for working to fill the Planning Council Support position. Randall Furrow announced that in the May Planning Council meeting Jeff Daniel, with Collaborative Research, will present initial results with of the recent client satisfaction survey focusing on Primary Medical Care and a three year composite overview of consumer surveys on various services of the within the EMA.

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### **Change in Organizational Structure for Planning Council Support Coordinator Position**

John Sapero provided background information on how the Planning Council Support Coordinator was moved to Public Health. On John Sapero's departure he recommended consolidating the Planning Council Support Coordinator with Business Strategies and Health Care Program. Dr. Bob England and Chris Bradley discussed how they agreed with this move and the safeguards in place for minimizing conflict. Randall Furrow discussed how he is on the interviewing team for the new planning council support position and shared the proposed organizational chart.

## **MEETING MINUTES** *continued*

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### **Election of Vice Chair and Positive Community Representative**

Randall Furrow reviewed the nominees for Vice Chair and Positive Community Representative

**MOTION:** Eric Moore moved to vote by ballot. Seconded by Robert Solis.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

Vickie Jaquez and Chantie Wingo from the Administrative Agent provided Council members with election ballots after the motion to vote had been approved.

Later in the meeting, Randall Furrow announced Positive Community Representative Jennifer Bullock and Vice Chair David Aguirre. These positions are effective until Feb 28, 2014.

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### **Administrative Agent Update**

- Maricopa County Awarded contracts for Mental Health, Substance Abuse, Transportation Services and Nutritional Service effective March 1, 2013, which closed out the RFP process for those four service categories. RFP for Case Management Services will be released within the next few weeks. Also, the AA is working with procurement to release the Consultant contract that should be out fairly soon. The last RFP that will be put out this year for contract for Primary Medical Care. Waiting to hear from HRSA regarding questions so it is not expected that the RFP will be released until at least July.
- 2012 Grant Close Out – 2012 grant year closed on February 28<sup>th</sup>, 2012. Providers have until April 15<sup>th</sup> to submit all final bills and final financial information has to be submitted to HRSA by May 28<sup>th</sup>.
- Rose reviewed the Allocations Report, reporting that there will be carryover funds remaining in 2012; the final amount will be known after the final bills are paid.
- Thank you to Part B and their efforts leading to a large number of PCIP approvals that came through in January
- PCIP enrollment was suspended by the federal government on Feb 16, 2013 so there will be no new clients moving into PCIP after Feb. 16. This will have a significant impact on our 2013 funds and increase the need for funds for primary medical care.

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### **Review of Potential Budget Cuts related to Federal Sequestration**

HRSA has notified the RWPA programs to expect a 5% cut to formula awards when the final awards are released. However it is unclear if the 5% will be cut from Part A formula, MAI formula or off the formula and supplemental total. Also unclear if carryover will be approved. Awaiting HRSA guidance on the final

## **MEETING MINUTES** *continued*

cut amounts. In preparation, the AA office presented 3 potential scenarios:

5% Reduction in Formula Only – cut of \$252,609.70 of the entire year

5% Reduction to Formula and MAI – cut of \$271,060.65 of the entire year

5% Reduction to Formula, Supplemental and MAI – cut of \$352,415.85 of the entire year

The Planning Council discussed having a mini PSRA at April Planning Council meeting. Allocation Committee has requested that the AA provide utilization data for review at that meeting. The AA office will also bring the data on how clients fit within Federal Poverty Level levels.

April 11<sup>th</sup> dedicated to mini PSRA from 5pm to 8pm

**MOTION:** Debbie Elliot. Seconded by David Aguirre

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Committee/Workgroup reports**

**Training, Education and Membership:** No meeting this month. Rose Conner presented the reappointments Cheri Tomlinson, Deborah Frusciano and alternate for Deborah Frusciano, Kimberly Bickes and Maclovia Morales March 1, 2013 through Feb 28, 2016

**Community Health Planning & Strategies:** Will be creating workgroups to start implementing the Affordable Care Act and helping the clients understand the process in enrolling in either Medicaid or Affordable Care Act. Arizona's RW grantees are working with the Arizona ACA Coalition, which has been formed to increase awareness about the Affordable Care Act and the Healthcare Marketplace. All RWPA partners are encouraged to join the ACA Coalition. Please send your contact information to Cheri Tomlinson if you would like to join this effort.

**Standards:** In May plan to present some ideas what standards should look like going forward.

**Rules:** Did not meet.

**Allocations:** Made decision to have mini PSRA meeting

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### **Updates: Other Ryan White Programs**

#### ***Part B***

Introduced James Borders as the new ADAP Coordinator.

ADAP Active Enrollees: 1,962 out of those 1,882 served those who have filled prescriptions within the last month

ADAP Assist: 988 out of those 500 are PCIP.

## **MEETING MINUTES** *continued*

PCIP: PCIP will no longer accept new enrollment. 33 clients awaiting offers, 54 clients pending enrollment, with a total of 359 members with ID cards.

RWPB is expecting to receive their award for the next year starting in April. They have been told they will be receiving 35% of their award. Part B has been told to expect a 5% decrease when they receive their final award.

### ***Part C***

Eric Moore discussed that Part C is anticipating their Non-Compete and Continuation grant application will be available in June or July. Part C is in the process of making contingency plans should the 5% budget reductions happen.

### ***Part D***

Cheri Tomlinson discussed that Ryan White Part D Non-Compete application is out, submitting in early April.

The Part D Community Advisory Board has decided that their number one priority for this year is to work on the Health Exchange for the rest of the year and next year.

### **Part A Dental Insurance Program**

Chavon Boston shared that there was no new update just starting with the new Delta Dental Plan.

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### **Current Event Summaries**

Debbie Elliot discussed that March is Savor Life from the Aunt Rita's Foundation. The Savor Life Soiree is at the Phoenix Art Museum.

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### **Call to the public**

John Sapero shared that PRIDE is on April 6<sup>th</sup>; Aunt Rita's Foundations were able to brand all of the arm bands for the event. ADHS is hosting a website called ArizonaHIVAware.com. The website contains information regarding testing and getting more involved. There will be billboards in the next couple of months. ADHS's programs will be in attendance at PRIDE.

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### **Adjourn**

The meeting adjourned at approximately at 6:07pm.