

# Planning Council



## Randall Furrow, Chair

Thursday, October 11, 2012  
5:00 pm to 6:30 pm  
Area Agency on Aging/Care Directions  
1366 East Thomas Road, Phoenix  
3<sup>rd</sup> Floor, Room 304

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## Meeting Minutes

### In Attendance

**Committee Members** *AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence*

EX	Abdul Hasan	AT	Andrea Norman	EX	Brian Arey	AT	Carla Chee
AT	Cheri Tomlinson	AT	Cynthia Trottier	AT	Dan Lindell	AT	David Aguirre
AT	Debby Elliott	EX	Deborah Frusciano	AT	Eric Moore	EX	Jonathan Harris
AT	Jennifer Bullock	AT	Juan Carlos Perez	AT	Keith Thompson	AT	Ken Bethel
EX	Kimberly Yellow Robe	at	Lucio Amado	AT	Maclovia Morales	EX	Marge Samson
EX	Mary Rose Wilcox	AT	MiAsia Pasha	LOA	Norman Wagner		
AT	Penny Ellis	AT	Randall Furrow	AT	Rebecca Barnett	AT	Robert Solis

### Guests

Kimberly Eggert	Darwin Gunderson	Boni Lowney	Michael Stantz
Edward Tisdale	Lisa Fuentes	Chavon Boston	Cindy Alvarez
Siman Qaasim			

### Administrative Agent Staff

AT	Rose Conner	AT	Kenneth Leighton-Boster	AT	Carmen Batista	AT	Chantie Terrazas
AT	Edd Welsh	AT	Georgina Lowe	AT	Jared Vega		Julie Young
	Jane Wixted	AT	Victoria Jaquez				

**Support Staff:** John Sapero

## **MEETING MINUTES** *continued*

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### **Welcome, introductions and declarations of any conflicts-of-interest**

Planning Council Chair Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

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### **Determination of quorum**

Randall Furrow determined that quorum was established with 17 of 25 members at 5:12 pm.

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### **Review of the minutes and action items from the prior meeting**

The committee silently reviewed the minutes from the September 13, 2012 meeting. Eric requested a clarification to the Part C update.

**MOTION:** Cheri Tomlinson moved to approve the minutes as corrected. MiAsia Pasha seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Committee/Workgroup reports**

**Training, Education And Membership:** David Aguirre provided an overview of an event targeting consumers aged 50 and over that the TEAM committee presented on September 18<sup>th</sup>.

**Community Health Planning & Strategies:** No update was provided.

**Standards:** Eric Moore discussed the committee is drafting standards of care for Early Intervention Services. The committee did not meet in October.

**Rules:** No update was provided.

**Allocations:** Randall Furrow discussed the committee developed the reallocations recommendations being presented later in the meeting.

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### **Updates: Other Ryan White Programs**

#### ***Part B***

Lisa Fuentes discussed that for September, 1519 clients utilized ADAP in some manner. 769 clients are on ADAP Assist. Lisa also provided an overview of the number of clients in various stages of enrollment/disenrollment for the Pre-Existing Condition Insurance Program. Additionally, Laura Kroger has been hired as a retention coordinator.

## **MEETING MINUTES *continued***

Cheri Tomlinson stressed the importance of reminding clients to renew for all programs on time.

### ***Part C***

Eric Moore discussed that Part C had filed their non-competing grant application. Additionally, Part C has submitted its HIVQUAL quality review.

### ***Part D***

Boni Lowney discussed that the new Part D program has been in place for 90 days, and has transitioned well.

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## **Current Event Summaries**

Kenneth Bethel related that Compassion in Action has obtained two funding offers that will allow the organization to provide food services for another year.

Andrea Norman discussed that Southwest Center for HIV was hiring a peer leader for MSM clients. Additionally, the agency will present a home tour fundraiser.

Keith Thompson suggested that the Council review its data and current/future funding scenarios to begin planning for the next grant year. Keith also discussed the need to review/revise the Council's Guiding Principles for Decision-Making.

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## **Call to the public**

No comments were voiced.

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## **Administrative Agent update**

Rose Conner discussed:

- Ryan White Parts A, B and C are working collaboratively to monitor primary medical care costs, and AHCCCS disenrollments
- In July 2011, AHCCCS implemented a freeze on enrollment of childless adults into AHCCCS, and clients that do not reenroll on time are not eligible to reenroll. Various strategies were implemented, such as the Don't Get Dropped campaign, to keep clients enrolled in AHCCCS. Even with these strategies, 267 HIV+ clients have been disenrolled from AHCCCS in 1 year, and there are 51 pending disenrollments.
- The net effect of these AHCCCS changes is that an average of 40 new clients per month has been enrolled in RWPA Primary Medical Care since November, 2011. Prior to November, an average of 12 new clients enrolled in Part A services each month. This increased number of clients has caused the costs of providing RWPA medical services to increase dramatically.

## **MEETING MINUTES** *continued*

- In July, 2012, the RWPA Planning Council voted to reallocate \$586,000 from carryover and other medical and support services to Primary Medical Care to cover the expected expenditures. However, new projections indicate that an additional \$300,000 may be needed to provide Primary Medical Services to all eligible clients for the remainder of the 2012 grant year.
- The RPWA Planning Council has set the provision of Primary Medical Care services as the highest priority for allocation of RWPA funds, and these new projections require additional decisions by the Planning Council to determine how the EMA will continue to provide primary care services to all eligible clients, while still remaining within the budgeted funds.
- It is not an option to expend more funds than the awarded amount, so further cuts in other service categories must be determined during the October Planning Council meeting.

The projected deficit is determined monthly by reviewing the following data:

- Number of new clients entering RWPA medical services
- Number of RPWA clients transitioning to PCIP
- Average cost per medical visit, and the average number of visits/year

If the number of clients entering RWPA services or transitioning to PCIP changes, the projected deficit will change. These changes may be to the positive or negative, depending on the enrollments in both RWPA and PCIP. The AA will provide information on the projected deficit monthly to help the Planning Council adjust allocations as necessary to ensure that the grant expenditures do not exceed the grant award in both Part A and MAI funding.

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### **Presentation: Department of Insurance**

This item was tabled.

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### **Presentation: Social Security benefits**

This item was tabled.

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### **Reallocations**

Randall Furrow and Rose Conner discussed the reallocations options considered by the Allocations Committee. Randall noted that the committee recommended:

Reallocate \$300,000 to Outpatient Ambulatory Medical Care utilizing funds obtained from the following changes in service delivery (Option 3 on the statement of possible options):

**MEETING MINUTES** *continued*

- Freeze MIHS Direct Dental Treatment Plans to current plans only. Expected savings: \$50,000
- Continue the freeze on Delta enrollments. Expected savings through December 2012: \$20,000
- Cancel the Delta Dental contract effective January 1, 2013. Expected savings: \$180,000.  
The Dental School could provide emergency treatment for clients in Jan and Feb, up to maximum contracted amount.
- Reallocate \$10,000 from Medical Case Management
- Reallocate \$40,000 from the Mental Health and Substance Abuse service categories
- Maricopa County Department of Public Health should notify Delta Dental of the contract cancellation immediately. Clients should be advised of the cancellation of dental insurance in advance in order to provide time for them to finish any necessary dental work prior to January 1, 2013.

**Summary of Savings identified above to be reallocated to Primary Medical Care:**

MIHS Oral Health services limited to pending treatment plans	\$ 50,000
Delta Dental Savings-effective immediately	\$20,000
Cancel Delta Contract effective Jan. 1, 2013	\$180,000
Medical Case Management reallocations	\$10,000*
Mental Health/Substance Abuse services reallocations	<u>\$ 40,000</u>
<b>Total</b>	<b>\$300,000</b>

\*Any remaining Medical Case Management Funds would be reallocated to other services that are projected to be over budget.

Cynthia Trottier read a statement expressing her opinions regarding the recommendations forwarded by the Allocations Committee.

Andrea Norman discussed that the other options discussed by the Allocations Committee would eliminate Nutritional Services, and this would challenge the health of many clients.

Debby Elliott discussed she approved of the recommendations, because this option offered a short term solution that provided the least disruption of services.

Maclovia Morales discussed she was in favor of the Committee's recommendation because it was the best option for keeping as many clients in medical care as possible. She complimented the Administrative Agents office on their thorough data preparation for the Council.

Rebecca Barnett commented on the importance of Nutritional Services. She noted the recommendation placed a hold on dental services for 60 days, not an elimination of services.

**MOTION:** MiAsia Pasha moved to accept the reallocations recommendation Option 3 as presented. David Aguirre seconded.

## **MEETING MINUTES** *continued*

**DISCUSSION:** Dan Lindell how Dental Insurance clients would be notified. Rose Conner provided an overview of the notification process and how clients could access alternative providers if they could not complete treatment plans with their existing provider before December 31<sup>st</sup>.

**OUTCOME:** The motion passed.

### **Additional Directives and Reallocations**

**The following additional recommendations were supported by the Allocations Committee:**

#### ***Directive: Medical Transportation Services***

The Medical Transportation Services service category is projected \$18,000 over budget at year end. To address this shortfall, the following directive was approved:

- Beginning November 1, 2012 reduce bus card eligibility to clients under 100% FPL, and reduce taxi eligibility to trips for medical appointments only. Expected savings: \$20,000

#### ***MAI Reallocations***

Several categories in the MAI budget (Non-Medical Case Management and Outreach) are projected to be over budget at year-end. To offset the increased costs in these services categories, the following reallocation was approved:

- Reallocate \$1,782.59 from Psychosocial Support - MAI to unallocated funds. This funding will be allocated at a later date.

**MOTION:** Andrea Norman moved to approve the directives and reallocations as presented. MiAsia Pasha seconded.

**DISCUSSION:** An unidentified consumer and Ken Bethel asked for a review of the current Medical Transportation Services guidelines. Rose Conner provided this information.

Robert Solis discussed his challenges obtaining Medical Transportation Services.

**OUTCOME:** The motion passed.

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### **Adjourn**

The meeting adjourned at approximately 6:10 pm.

**NOTE:** After the meeting adjourned, Don Hughes arrived to provide his presentation. Planning Council members attended this presentation, but it was not part of the formal meeting and is not summarized in these minutes.