

Executive Committee



Randall Furrow, Planning Council Chair

301 West Jefferson Street
Suite 3200 • Phoenix, AZ 85003
(602) 506-6321 phone
(602) 506-6300 fax
PlanningCouncil@mail.maricopa.gov

Thursday, June 26, 2014

4:00 pm to 4:30 pm

Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
3rd Floor, Room 304

Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT David Aguirre AT Keith Thompson AT Cynthia Trottier AT Randall Furrow

AB Lucio Amado AT Robert Solis AT Jennifer Bullock

Administrative Agent Staff

Rose Conner Ken Leighton-Boster Carmen Batista Edd Welsh Victoria Jaquez

Guests

Jeff Daniel Thomas Schucker

Support Staff: Claire Tyrpak

Welcome, introductions and declarations of any conflicts-of-interest

Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

Determination of quorum

Randall Furrow determined that quorum was established with attendance at 5 out of 7 members present at approximately 4:05 pm.

Review of the minutes and action items from the prior committee meeting

The committee silently reviewed the summary minutes from the last meeting. No corrections were voiced.

Council Chair Update

Randall Furrow thanked everyone for participating in the meeting the night before with HRSA staff.

MEETING MINUTES *continued*

Assessment of the Administrative Agent

Jeff Daniel discussed details of this year's assessment and proposed new questions for the Committee to decide on and they would go only to the AA Office rather than the Planning Council and providers as has been done in the past. A discussion continued on the proper carryover percentage to include in the questions and it was decided that 5 percent was the correct amount as that is what is allowable.

MOTION: Keith Thompson moved to approve the six new questions and process. Robert Solis seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Administrative Agent update

Rose Conner stated that HRSA was currently conducting their site visit. Today they did provider visits and a consumer meeting. They will join the Planning Council meeting at 5 pm. There are no other updates.

Committee/Workgroup reports

This item was tabled.

Determination of agenda items for the next Planning Council meeting items (in addition to the recurring agenda items)

Randall stated there are no July meetings but the next Planning Council meeting on Thursday, August 14 will be for the data session.

Current events summaries

No comments were voiced.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 4:50 pm.