

Executive Committee



Randall Furrow, Planning Council Chair

Thursday, March 1, 2012
5:00 pm to 6:30 pm
Public Health
4041 North Central Avenue, Phoenix
14th Floor, Agave Room

4041 North Central Avenue
14th Floor • Phoenix, AZ 85012-3329
(602) 506-6321 phone
(602) 372-8499 fax
PlanningCouncil@mail.maricopa.gov

Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

LOA	Juan Carlos Perez	AT	Keith Thompson	ALT	Mary Rose Wilcox <i>alt: Mark Kezios</i>	EX	Eric Moore
AT	MiAsia Pasha	AT	Randall Furrow	AT	Ron Hill		

Administrative Agent Staff

Rose Conner

Guests

Robert Solis

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health. All of the documents distributed during this meeting may be requested from Planning Council Support.

MEETING MINUTES *continued*

Determination of quorum

Randall Furrow determined that quorum was not established with three of six members present at 5:20 pm. Quorum was later established with four of six members in attendance.

Review of the minutes and action items from the prior meeting

The committee silently reviewed the summary minutes from the February 2, 2012 meeting. No corrections were voiced.

Administrative Agent update

Rose Conner discussed:

- The GY 2012 award for the EMA has not been formally announced, but Congressman Ed Pastor had been informed the award would be for \$8,007, 4547 - a decrease of approximately \$261,754. Rose did not know whether this included MAI funding what requirements might be associated with the grant
 - The GY 2011 closeout had begun. The Part A grant is estimated to be at about 12% under budget. The MAI grant will close out under budget as well
 - Direct Dental Services has been meeting service targets. The A.T. Still dental school has serviced its first Ryan White client
 - The Part A program is in discussion with providers to add additional Ryan White services to their existing service delivery, or to expand their current services
 - Changes in the Part D program will necessitate some changes to Part A service delivery. The Ryan White parts are collaborating to ensure clients have access to services, and have no interruptions in service
 - An appeal for the ADOC decision has been accepted by the HRSA department of appeals. This process will begin in March
-

Council Chair Update

No comments were voiced.

Review of 2012 Bylaws Changes

Keith Thompson provided an overview of the revisions to the Bylaws that were recommended by the Rules committee.

MEETING MINUTES *continued*

MOTION: MiAsia Pasha moved to forward the revised Bylaws to the Planning Council for final approval. Mark Kezios seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Keith related that the draft document will be presented to the full Council, followed by a public review/comment period. If there were no changes recommended, the document would go before the Planning Council for formal approval in April. The Board of Supervisors would then have to approve the changes.

Review of Non-Medical Case Management Standards of Care

John Sapero reviewed the proposed revisions to these standards of care, as recommended by the Standards Committee.

MOTION: Keith Thompson moved to forward to revised standards to the full Council for final approval. Mark Kezios seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Review of Membership Recommendations

John Sapero provided an overview of the new candidates. Additionally, John Sapero discussed that Jonathan Harris had not been able to be approved for membership after his interview, as the Membership Committee did not have quorum and could not approve him for formal Council consideration. John suggested that the Executive Committee recommend that a motion be made at the next Council meeting to include Jonathan on the membership ballot.

MOTION: MiAsia Pasha moved to forward Ken Bethel and Connie Chee for full Council consideration, and recommend Jonathan Harris be added to the membership ballot.

DISCUSSION: None.

OUTCOME: The motion passed.

MEETING MINUTES *continued*

Discussion of 2012 Executive Committee Elections

Randall Furrow reviewed the election process and candidates.

Council Chair: Randall Furrow

Council Vice Chair: MiAsia Pasha

Positive Community Representative: Robert Solis

Positive Community Representative: MiAsia Pasha

Planning for ½-day year-end Council meeting

John Sapero discussed that the preferred locations for the event were booked. The Training Room at Public Health had been booked while additional venues were researched. Procurement of a vendor to facilitate the meeting will have to occur; the scope of work for the event does not match any existing contract. John will meet with Randall Furrow to review the deliverables for the revised RFP.

Committee Reports

Allocations: No report was provided.

Community Health Planning & Strategies Committee: No update was provided.

Training, Education And Membership: Ron Hill discussed that the committee met with a Duane Taylor of the Taylor-Wilkes Group to discuss how to implement the LearnLinkLive+ pilot program, including training needs for provider staff/peer navigators.

Rules: No update was provided.

Standards: John Sapero discussed the committee will begin work on standards of care for Early Intervention Services.

Determination of agenda items for the next Planning Council meeting

Planning Council Agenda Items (in addition to the recurring agenda items)

MEETING MINUTES *continued*

Elections – Executive Committee

Comp Plan goals/activities approval

Allocations for GY 2012

Bylaws presentation

Cultural Competency presentation

Non-Medical Case Management standards approval

Membership approvals

Action Items to be completed by the next meeting:

Task	Assigned To

Current events summaries

MiAsia discussed events being planned to celebrate National Women and Girls HIV/AIDS Awareness Day.

Keith Thompson provided an overview of the effects of eligibility changes to AHCCCS, including the lower than anticipated impact on HIV positive clients.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 5:47 pm.