



# Flood Control District of Maricopa County

## **Board of Directors**

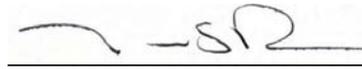
Denny Barney, District 1  
Steve Chucri, District 2  
Andrew Kunasek, District 3  
Clint Hickman, District 4  
Mary Rose Wilcox, District 5

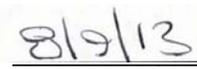
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## **SUBSTANTIVE POLICY STATEMENT 2013-01: PERMIT FEE COLLECTION**

### **ISSUED BY:**

  
\_\_\_\_\_  
Timothy S. Phillips, P.E.  
Chief Engineer & General Manager

  
\_\_\_\_\_  
Date

**ORIGINAL DATE:** March 22, 2013

**REVISION DATE:** August 8, 2013

### **PURPOSE**

This policy interprets Section 402 of the Floodplain Regulations of Maricopa County consistent with the requirements of Arizona Revised Statutes (A.R.S.) §§ 48-3641 - 48-3650, and assists the One Stop Shop in expediently notifying customers of their permits' readiness for pick up.

### **REFERENCE**

Floodplain Regulations for Maricopa County, Section 402  
A.R.S. §§ 48-3641 - 48-3650

### **POLICY**

Permit issuance as noted in the Floodplain Regulations includes all steps in the permit process from staff review, to permit signatures through to final inspection.

A permit fee shall be collected as early in the process as possible.

Review staff shall approve (grant) the Floodplain Use Permit under the Building "B" Permit once review is complete and the Division Manager has signed the Floodplain Use Permit.

If a customer has not paid the required fee by the time a final inspection is requested, a final inspection will not be conducted until the floodplain use permit fee is collected. If the fee is not paid, the permit shall be considered Void and development will be in violation of the Floodplain Regulations for Maricopa County.

Floodplain Use Permit fees will not be collected by District Inspectors in the field. Applicants must pay in person at the District or by phone at 602-506-1501.