

NOTICE OF MEETING

(Prepared in compliance with A.R.S. §§ 38-431.01, 38-431.02 and 38-431.03 (A))

MARICOPA COUNTY SELF-INSURED BENEFITS TRUST FUND BOARD OF TRUSTEES

NOTICE IS HEREBY GIVEN to the general public that the Maricopa County Self-Insured Benefits Trust Fund Board of Trustees will hold a meeting as follows:

**301 W. Jefferson Street, Board of Supervisors Conference Room
10th floor, Maricopa County Administration Building
Phoenix, AZ 85003**

May 21, 2013 at 11:00 a.m. to noon

The Maricopa County Self-Insured Benefits Trust Fund Board of Trustees may vote to recess into an executive session for the purpose of obtaining legal advice from the Trustee's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03.(A) (3). Special Needs: If any disabled persons need any type of accommodation, they may call the Administrator's office at 602-506-1010 so that arrangements may be made.

AGENDA

1. Call to Order
2. Approval of the March 4 and March 19, 2013 Meeting Minutes
3. Review of Financial Statements – Presentation and Discussion

The financial statements will be reviewed to provide an update on the current assets and liabilities related to the Benefits Trust Fund.

Presenter: **Dave Hansen, Benefits Finance Manager**

4. Fiscal Year 2014 Budget Update – Presentation and Discussion

There will be a briefing on a budget revenue shortfall that may have a potential impact on the Benefits Trust Fund.

Presenter: **Christopher Bradley, Director of Employee Benefits and Health**

5. Waisting Away Program Fee Reimbursement – Discussion and Action

The Employee Benefits and Health Department proposes to increase the Waisting Away wellness program fee amount reimbursed to employees from \$120 to \$130, in line with a recent increase in fees charged by *Weight Watchers*.

Action: Motion to Support the Department's Recommendation to Increase the Waisting Away Program Fee Amount Reimbursed from \$120 to \$130, and Recommend Approval by the Board of Supervisors.

Presenter: **Meg Blankenship, Benefits Manager**

6. Roles and Responsibilities of the Board of Trustees – Presentation and Discussion

The Office of Procurement Services will present information about the County's procurement process, and engage in discussion about the process for selection of benefits vendors. The Employee Benefits and Health Department will present updated recommendations for clarifying the Board of Trustees' role with respect to procurement.

Presenter: **Wes Baysinger, Chief Procurement Officer**
Otis Smith, Attorney
Christopher Bradley, Director of Employee Benefits and Health

7. Review of the Cigna Contract – Presentation and Discussion

An overview of the Cigna contract for health benefits and services will be provided.

Presenter: **Steve Dahle, Strategic Procurement Consultant**

8. Call to Public

9. Motion to Adjourn

A copy of this Agenda has been posted on the bulletin board of the Clerk of the Maricopa County Board of Supervisors, 1st Floor, 301 West Jefferson Street, Phoenix, Arizona 85003, and on <http://www.maricopa.gov/bhcp/benefits.aspx>