

NOTICE OF MEETING

(Prepared in compliance with A.R.S. §§ 38-431.01, 38-431.02 and 38-431.03 (A))

MARICOPA COUNTY SELF-INSURED BENEFITS TRUST FUND BOARD OF TRUSTEES

NOTICE IS HEREBY GIVEN to the general public that the Maricopa County Self-Insured Benefits Trust Fund Board of Trustees will hold a meeting as follows:

**301 W. Jefferson Street, Suite 3200 - North Conference Room
3rd floor, Maricopa County Administration Building
Phoenix, AZ 85003**

March 19, 2013 at 11:00 a.m. to noon

The Maricopa County Self-Insured Benefits Trust Fund Board of Trustees may vote to recess into an executive session for the purpose of obtaining legal advice from the Trustee's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03.(A) (3). Special Needs: If any disabled persons need any type of accommodation, they may call the Administrator's office at 602-506-1010 so that arrangements may be made.

AGENDA

1. Call to Order
2. Approval of the February 19, 2013, February 22, 2013, and March 4, 2013 Meeting Minutes
3. Review of Financial Statements – Presentation and Discussion

The financial statements are used to review the current assets and liabilities related to the Benefits Trust Fund.

Presenter: **Dave Hansen, Benefits Finance Manager**

4. Update on the Medical Subrogation Process – Presentation and Discussion

An update will be provided on discussions with Cigna regarding recommended improvements in the current medical subrogation process

Presenter: **Meg Blankenship, Benefits Manager**

5. Signature Authority for Documents Pertaining to Approved Settlement Offers on Medical Subrogations – Presentation and Discussion

A request will be made to grant the Trust Administrator the authority to sign settlement letters and/or documents on behalf of the Board of Trustees where settlement offers on medical subrogations have been approved by the Board of Trustees in an Open Meeting and applicable settlement letters and/or documents have been reviewed and approved by the Board of Trustees' counsel.

Presenter: **Meg Blankenship, Benefits Manager**

Action: Motion to support the recommendation to grant the Trust Administrator authorization to sign settlement letters and/or documents for settlement offers approved by the Board of Trustees.

6. Roles and Responsibilities of the Board of Trustees – Presentation and Discussion

Information will be presented regarding the recommended roles and responsibilities of the Maricopa County Self-Insured Benefits Trust Fund Board of Trustees.

Presenter: **Christopher Bradley, Director of Business Strategies and Health Care Programs**

7. Call to Public

8. Motion to Adjourn

A copy of this Agenda has been posted on the bulletin board of the Clerk of the Maricopa County Board of Supervisors, 1st Floor, 301 West Jefferson Street, Phoenix, Arizona 85003, and on <http://www.maricopa.gov/bhcp/benefits.aspx>