

## NOTICE OF MEETING

(Prepared in compliance with A.R.S. §§ 38-431.01, 38-431.02 and 38-431.03 (A))

### **MARICOPA COUNTY SELF-INSURED BENEFITS TRUST FUND BOARD OF TRUSTEES**

NOTICE IS HEREBY GIVEN to the general public that the Maricopa County Self-Insured Benefits Trust Fund Board of Trustees will hold a meeting as follows:

**301 W. Jefferson Street, Board of Supervisors Conference Room  
10<sup>th</sup> floor, Maricopa County Administration Building  
Phoenix, AZ 85003**

**October 23, 2012 at 11:00 a.m. to 1:00 p.m.**

The Maricopa County Self-Insured Benefits Trust Fund Board of Trustees may vote to recess into an executive session for the purpose of obtaining legal advice from the Trustee's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03.(A) (3). Special Needs: If any disabled persons need any type of accommodation, they may call the Administrator's office at 602-372-2837 so that arrangements may be made.

### **AGENDA**

1. Call to Order
2. Approval of the September 12, 2012 Meeting Minutes
3. Review of Financial Information – Presentation and Discussion

The financial report is used to review the current assets and liabilities related to the Benefits Trust Fund.

Presenter: **Dave Hansen, Benefits Finance Manager**

4. Trust Fund Reserves – Presentation and Discussion

The presentation provides an overview of the financial reserves set aside in the Benefits Trust Fund to cover the liabilities under each benefit option.

Presenters: **Ann Marie Janusek and Kevin Russell – Mercer**

Trust Fund Reserves – Action Items

- Accept and approve Mercer's recommendations on the reserve levels.
- Approve the Benefits Department's recommendation to continue Stop Loss set to zero for FY 2014.

Presenter: **Meg Blankenship - Benefits Manager**

5. Benefits Survey for 2011/12 Plan Year – Presentation and Discussion

The survey provides an overview of the satisfaction level of County employees with their benefits package.

Presenter: **Meg Blankenship – Benefits Manager**

6. Benefits Plan Design and Open Enrollment Timeline for FY 2014 – Presentation and Discussion

The timeline is a high level, chronological overview of the steps required to develop the benefits package for FY 2014; deliver a successful Open Enrollment; and ensure readiness to administer the new benefit plans effective 07/01/2013.

Presenter: **Meg Blankenship – Benefits Manager**

7. Convene an Executive Session – Information and Discussion

Pursuant to A.R.S. §38-431.03(A)(2),(A)(3), and (A)(4), the Board of Trustees may convene an Executive Session for the purpose of:

- Discussion of a settlement for resolution of a subrogation claim in Case # 9743532

Presenter: **Christine Stutz – Deputy County Attorney**

8. Settlements – Presentation and Discussion

The summary of settlements provides a retrospective review of medical expenses incurred and recovered (in part or in whole) when a third party should have been responsible for paying the medical claims incurred by the County's insured party.

- Amendment to Cigna Contract regarding Xerox Recovery Services Group
- Summary of settlements
  - Settlements for the past three fiscal years
  - YTD settlements
  - Recent settlements approved by the Plan Administrator

Presenter: **Meg Blankenship – Benefits Manager**

9. Roles and Responsibilities of the Board of Trustees – Presentation and Discussion

- How can the Board of Trustees' roles and responsibilities be better defined?
- Next steps
  - Draft changes to the Trust document as necessary
  - Present updated Trust document to the Board of Trustees for review and comments
  - Present updated Trust document to the Board of Supervisors for review and approval

Presenter: **Christopher Bradley – Director**

10. Call to Public

## 11. Motion to Adjourn

A copy of this Agenda has been posted on the bulletin board of the Clerk of the Maricopa County Board of Supervisors, 1<sup>st</sup> Floor, 301 West Jefferson Street, Phoenix, Arizona 85003, and on <http://www.maricopa.gov/bhcp/benefits.aspx>